



COIMBATORE SMART CITY LIMITED

Looking for: ACCOUNTANT

Vacancy position: 1

Salary: 20,000 – 30,000 per month.

Job description:

We are looking for an accountant to manage all the financial transactions, from fixed payments and variable expenses to bank deposits and budgets.

Roles and responsibility:

- Manage all accounting transactions.
- Handling monthly quarterly and annual closings.
- Reconcile accounts payable and receivables and bank statements.
- Processing tax payments and returns.
- Manage balance sheet and profit, loss statements.
- Auditing financial documents and procedures.
- GST accounting, tax returns and fillings.

Qualification Criteria:

- Minimum 5 years work experience as an accountant in a reputed firm.
- B.Com / M.Com / B. Sc (Accounts & Finance) or relevant degree in First class.
- Experience with general ledger functions.
- Hands on experience with accounting software such as Tally.
- Excellent knowledge of accounting regulations and procedures including GAAP.
- Advanced MS Excel skills.

Applications should be sent on or before 25.11.2022 to the address

Coimbatore Smart City Limited,
Coimbatore Corporation Campus,
No.1, Big Bazaar street,
Townhall, Coimbatore – 641 001.